

STUDENTS' COMMENTS:

“Outside Work Experience has given me many job seeking skills and work ethics that I can apply at my current work place and when seeking a future occupation. I especially enjoyed doing the Work Experience portfolio. I really learned a lot and appreciate the new knowledge I have.”



“What I liked most about Work Experience was learning information that ACTUALLY related to my life and the “real world.” All of the labor laws, interview and resume information, and portfolio tips that we learned will help me for the rest of my life.”



“The class was well organized and fun. I really liked the idea of the portfolio. Even though it was a lot of work, it was all worth it in the end because it is very impressive. I now feel confident when going into a job interview with my portfolio, and I know that I am fully prepared.”

COURSE CODES:

Depending on the hours worked per week, a student may enroll in one or two periods of Outside Work Experience. A student may earn *5 to 10 units per semester*.

Enroll in:

Course Code 8000:

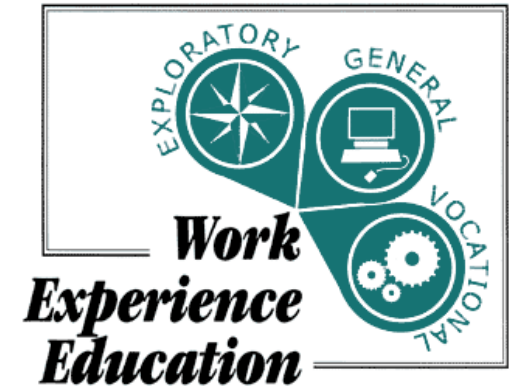
- Outside Work Experience (OWE)

Course Code 8005:

- Outside Work Experience 2 (OWE2)



For more information about the Work Experience Education Program, contact Mr. Krewson at 241-3261, Ext. 10538, email his at www.dkrewson@suhsd.net, or see your counselor.



Earn While You Learn!



WHAT IS WORK EXPERIENCE?

- An elective course for juniors and seniors who have a part-time job.
- A unique program that is designed to link the school curriculum (WE class) with the world of work (your job).
- Students in the program earn high school credit by attending a *weekly class* that teaches job skills, habits, and attitudes conducive to employment success.
- A program that assists students to choose a career wisely, prepare for full-time employment suited to their abilities and interests, and learn to work with others in successful and rewarding ways.



COURSE DESCRIPTION:

Outside Work Experience is an elective class which combines supervised paid employment in any occupational field with related classroom instruction in employability skills. Students will develop work habits, attitudes, self-confidence, and job skills which can be used to locate, secure, and retain employment in the community.

Related classroom instruction is divided into five primary areas as derived from the California State Frameworks for Work Experience Education. They are: How to Get a Job, Keep a Job, Leave a Job, Economic Awareness, and Career Development. Students enrolled for a second year repeat the five core subject areas but in an expanded manner with additional competencies taught. Students also develop a personal portfolio demonstrating their skills and experiences for use in obtaining future employment.

ENROLLMENT REQUIREMENTS:

A student must:

- Be a junior or senior
- Maintain a 2.0 GPA
- Have good attendance at school
- Be enrolled in four district classes
- Be employed at a work site where at least minimum wage is paid and deductions are taken
- Covered by Workers' Compensation by the employer



BENEFITS OF WORK EXPERIENCE:

A student in Work Experience can:

- Earn school credit for working.
- Earn money while learning. A WE student can work a maximum of 32 hours per week.
- Learn knowledge, skills, work habits and attitudes necessary for successful job performance.
- Develop a sense of responsibility and self reliance through supervised, paid employment experiences.
- Earn one unit of Shasta College credit if he/she meets the requirements of the Work Experience program.

STUDENT EXPECTATIONS:

- Enroll in Outside Work Experience:
OWE (8000) = 1 PERIOD
OWE 2 (8005) = 2 PERIODS
- Complete the required Work Experience forms that will be given to you by your instructor.
- Attend the Work Experience class once a week and complete class assignments.
- Submit weekly time cards signed by the work site supervisor verifying hours worked.
- Average at least 10 to 20 hours of work per week. Maximum is 32 hours per week.

EARN WHILE YOU LEARN!

UNITS OF INSTRUCTION:

- Labor Laws for Minors
- Occupational Safety Training
- Sexual Harassment
- Payroll Deductions and Pay Stubs
- Income Taxes
- Customer Service Skills
- Career Exploration
- Employment Skills
- Economic Awareness
- How to Properly Leave a Job
- And more . . .