



# Shasta Union High School District

## WORK PERMIT CONTRACT

STUDENT SCHOOL SITE	
<input type="checkbox"/>	Enterprise (222-6601)
<input type="checkbox"/>	Foothill (547-1700)
<input type="checkbox"/>	North State Ind. (245-2760)
<input type="checkbox"/>	Shasta (241-4161)
<input type="checkbox"/>	Pioneer (243-1880)
<input type="checkbox"/>	Other: _____

I understand that if I wish to work and to keep my work permit, I must abide by the following rules:

1. I must keep up in my academic work by maintaining a 2.0 GPA and a passing grade in each class.
2. I must have good attendance: (comprehensive site policy)
  - a. Period Truancies/Unexcused/Tardy (any combination).
    - Greater than 6 in 6 weeks = 3 week probation, Greater than 3 in 3 weeks = revoke Work Permit
  - b. Unexcused full day absences
    - Greater than 2 in 6 weeks = 3 week probation, Greater than 1 in 3 weeks = revoke Work Permit
  - c. Daily attendance will be monitored in all areas and excessive absences may result in a referral to SARB.
3. I understand that if I am truant or do not attend school on a regular basis; I will be assigned Saturday School or detention. If I am assigned either, I understand that I must serve Saturday School or detention during the regularly scheduled hours regardless of my work schedule. I understand that it is my responsibility to make any necessary arrangements, with my employer, in order to attend Saturday School or detention. I realize that if I fail to attend, my employer will be notified and my work permit may be revoked.
4. I understand that the school will check my academic progress and attendance periodically. If it appears that my work is impairing my health or education, or that any provision or condition of the permit is being violated, the school will contact my employer.
5. I understand that my employer may request information concerning my attendance and my academic progress, as it relates to my employment as a minor, in order to determine if any provisions or conditions of the work permit and this contract are being violated. I may only work on days when I am in attendance at my respective high school (excludes non-school days).
6. (Regular Permits ONLY – Issued between August - February) I must attend no more than three (3) sessions of Outside Work Experience classes, lunch workshops or seminars to cover, and better understand *minor labor laws, workers' rights, employer expectations and customer service skills* by the end of October for Work Permits issued by 9/30 or end of February for Work Permits issued between 10/1 - 1/31.

I have read the above contract and understand that if I do not abide by the above rules, my work permit will be revoked and my employer will be notified.

\_\_\_\_\_ Date

\_\_\_\_\_ Student Signature

\_\_\_\_\_ Date

\_\_\_\_\_ Parent/Guardian Signature

### EMPLOYER:

I have read the above statements and understand, as an employer, my student employee's responsibility is to maintain regular attendance. Any concerns I may have about my employee will be directed to his/her Counselor, Assistant Principal or Work Experience Education Teacher that oversees attendance. As an employer, I agree not to discriminate on the basis of sexual orientation, gender, age, sex, ethnic group identification, race, ancestry, national origin, religion, color, marital status, parental status, pregnancy, mental disability, or physical disability.

\_\_\_\_\_ Date

\_\_\_\_\_ Employer Signature

\_\_\_\_\_ Telephone Number of Business

\_\_\_\_\_ Name of Business